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**EDUCATION**

List most recent first (high school and beyond only)

Name of School	Date Attended (MM/YY)	Degree	Year Earned
	From: / To: /		
	From: / To: /		
	From: / To: /		
	From: / To: /		

**EMPLOYMENT HISTORY:** Begin with your most current or last employer. If you have been unemployed during any time within the past ten years, list how you spent your time, e.g., student, homemaker, unemployed, etc.

**Organization Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

STREET

SUITE#

CITY

STATE

ZIP

**Supervisor:** \_\_\_\_\_

NAME

TITLE

(\_\_\_\_\_) \_\_\_\_\_ May we contact for a reference? Yes No  
PHONE

**Reason for leaving:** \_\_\_\_\_

**Duties:** \_\_\_\_\_

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**OTHER EXPERIENCE**

Please describe your leadership experience and/or training which may have bearing on the position for which you are applying:

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**Which age groups of children have you worked with previously?**

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**What age groups do you prefer working with?**

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**Explain briefly why you would like to work at QUEST?**

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#### **AREAS OF EXPERTISE**

**Please describe your abilities, or skill level, within the following activity areas:**

**Adventure:** (ex: bicycling, climbing, hiking) \_\_\_\_\_

**Arts/Crafts:** (ex: drawing, jewelry, painting, photography, video, woodworking) \_\_\_\_\_

**Education:** (ex: math, reading, writing, grammar, history) \_\_\_\_\_

**Nature/Science:** (ex: computers, gardening, nature study) \_\_\_\_\_

**Performing Arts:** (ex: aerobics, dance, drums, piano, guitar, singing, drama) \_\_\_\_\_

**Sports:** (ex: archery, baseball, basketball, football, golf, street hockey, lacrosse, soccer, softball, tennis, track, cheerleading, tumbling, volleyball, ping pong) \_\_\_\_\_

**Cooking:** \_\_\_\_\_

**Other:** \_\_\_\_\_

**Water Activities:** (ex. canoeing, rowing, swimming, fishing) \_\_\_\_\_

**Support Services:** (food services, health services, maintenance, office skills) \_\_\_\_\_

What was the last book you read? \_\_\_\_\_

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#### **CHURCH INVOLVEMENT**

**What church do you currently attend?** \_\_\_\_\_

**List any church activities in which you are currently involved:** \_\_\_\_\_



**CRIMINAL HISTORY** Because of the tremendous responsibility QUEST has to its children and community, the following information is needed from all applicants and employees regarding charges and convictions.\* A record on conviction is not an absolute bar from employment; however, failure to complete this form accurately and completely shall constitute sufficient cause for disqualification from consideration or employment or shall be cause for consideration of dismissal if employed and may result in prosecution for filing false information with a public agency. Applicants and employees must report any convictions that occur subsequent to the time they initially complete this form. Please read carefully, and answer every question. Please print clearly.

Have you ever been convicted of a minor offense other than traffic violation(s)? Yes No If yes, please explain:

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Have you ever been charged with or convicted of a felony? Yes No If yes, please explain:

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Have you ever been charged with or convicted of a sex or drug related offense? Yes No If yes, please explain:

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Have you ever been charged with or convicted of a dangerous crime against children as defined in A.R.S. 13.604.01? \*\*

Yes No If yes, please explain: \_\_\_\_\_

If you answered "yes" to any of the previous questions, please fill in the information below and attach a letter of explanation.

Conviction Charge: \_\_\_\_\_ Date of conviction: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Court of Conviction: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Amount of Fine: \$ \_\_\_\_\_ Length of Jail Term: \_\_\_\_\_ Remarks: \_\_\_\_\_

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As an applicant for employment with QUEST, I agree to the following:

- I certify that the answers given by me are true and correct.
- I am aware that QUEST may, without liability, disqualify me from employment or terminate my employment because of false statements or omissions made in this application.
- I authorize the entities and individuals named in this application to give relevant information regarding my application to QUEST, including but not limited to, my employment history, work habits, and educational achievements.
- I understand that my employment will be "at will" which means that the employment may be terminated by me or QUEST at any time, without cause.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If applicant is a minor, signature of Parent/Guardian: \_\_\_\_\_

All applicants must complete a background check and a staff health form.

### Statement of Faith

I believe in the one God of the Trinity: God the Father; Jesus Christ, His Son; and His Holy Spirit.  
I also believe that the Bible is God's inspired Word and that everything in it is true.

Signed \_\_\_\_\_

Date \_\_\_\_\_

**NOTICE OF NON-DISCRIMINATION:** QUEST is an Equal Opportunity Employer. Our employment policies are non-discriminatory regarding age, sex, color, race, national origin, or disabled status for qualified applicants. We are exempt from the Title VII requirements as it pertains to our religious beliefs and tenants.

\*Conviction means the final judgement or finding of guilty, a plea of guilty, or a plea of nolo contendere, in any state or federal court of competent jurisdiction in a criminal case, regardless of whether an appeal is pending or could be taken.

\*\*ARS 13.3716 requires applicants to give notice of any conviction for dangerous crimes against children. These crimes are defined in ARS 13.604.01 as second degree murder, aggravated assault, sexual assault, molestation of a child, sexual conduct with a minor, commercial sexual exploitation of a minor, sexual exploitation of a minor, child abuse, kidnapping and sexual abuse, if any of these crimes are committed against a minor under 15 years of age.